



ST. JOHN'S
UNIVERSITY

SCHOOL OF LAW

Emergency Closing Procedures

If it becomes necessary to close the University because of an emergency or extraordinary event, such as severe weather, notice of such a closing or a delayed opening will be available to the University community through several sources:

- The University's [Emergency Notification System](#) provides text message and phone alerts. We encourage all members of the law school community to signup. Instructions are on the website link above. **This is the best way to find out if there is a closing or delayed opening.**
- Call 718-990-2000. Please do not call the Office of Public Safety, since these calls tie up the lines for safety emergencies.
- The University website will carry a written notice with the same information provided by the number given above.
- Area television and radio stations will include St. John's in their listing of school closings and delayed openings. These include WINS 1010 AM and WCBS 880 AM, which make recurring announcements throughout the day, usually beginning around 5 a.m.

The Law School no longer uses an "emergency calling list"/"phone tree" for employees. All members of the law school community are asked to sign up for the University's [Emergency Notification System](#) instead.

Please note that, in general, the decision to close or have a delayed opening is made by the University administration, not the Law School. **Do not call the Law School Registrar's Office asking if school is closed/open.** School is open unless you've been informed otherwise by the sources above.